

SEND Information

School Context

Cecil Jones Academy is located in Southend-on-Sea, which is a coastal community and part of a tripartite education system. In April 2019, Cecil Jones Academy became part of the Loxford School Trust, a school that has been officially recognised by the government as a High Performing School and judged by Ofsted as an Outstanding school in our most recent Ofsted. This inspection found the School to be outstanding in every one of the inspection measures - one of the few schools in the country to achieve a 'perfect' Ofsted inspection. Everything we do at Loxford School Trust is centred on ensuring that each individual student is educated and supported to succeed in the world today – as an individual, as a partner, as a member of a team and as a citizen. We want every child to feel part of the school community. To achieve this aim, we provide an education that meets the needs of young people, delivered in an educational environment that emphasises traditional standards of uniform, discipline and respect. The school has a population of over 740 students, with the numbers increasing each month as parents and local community recognise the positive changes that are occurring in the school. We have a 5 form entry in the secondary phase, with this figure increasing to 7 form entry from 2020.

How does Cecil Jones Academy know that my child needs additional help?

A range of methods are used to identify students with additional needs:

- class teachers have been trained in the process of providing information to the SENCo using the school SEND student referral document, with refresher training for teaching staff completed on a regular basis
- school achievement and behaviour systems are monitored daily and weekly to identify trends and issues
- termly tracking of student progress
- year 7 and new students are tested on entry to the school – Reading Tests and Cognitive Ability Tests
- dialogue/transition meetings with feeder primary schools
- primary school assessment data
- parental voice, and parents are updated immediately should a student be possibly identified as requiring additional support

Who should I contact if I have any questions or concerns about my child's SEND?

If a child has been identified as having SEND then the first contact would be Ms Haken (SENCo). If they have concerns with regards to their child's progress and possibly having SEND, then in the first instance parents should contact their child's form tutor. If Parents/Carers need further information, they can meet or contact the Achievement Team Leader (Head of Year).

How will the school involve me as a Parent/Carer and my child in meeting our SEND needs and in general school life?

- planning and review meetings
- advice on how to support learning at home
- regular contact between home and school, e.g. home/school planner, phone calls
- individual pupil/teacher conversations
- Annual review meeting for students who have a statement of SEN or an Education, Health and Care (EHC) plan
- transition meeting for new Year 7 students who have an EHC plan
- termly Student Support Summary meetings with your child's Key Worker and Outreach Support worker for students who have a statement of SEN or an EHC plan

What different kinds of support are available to children with SEND?

- curriculum adaptations/differentiation
- support for behaviour
- specified individual support
- support for health needs
- grouping of pupils
- specialist teaching groups
- support for communication needs/assistive technologies
- External Agencies for specific needs

- Transition class for selected Year 7 students who are vulnerable
- SEND/EAL Phonics and comprehension groups
- Literacy and Numeracy Centres
- Exam Access Arrangements for students
- measuring students' progress

How will the school know how well my child is doing and how will they inform me about this?

Student progress is monitored by teachers on a lesson by lesson basis, by the subject leader through internal assessment, and by the school through the school tracking and reporting system. Progress and behaviour are also reviewed daily and weekly using the school's achievement and behaviour monitoring system. As a consequence, parents/carers are informed and contacted regularly based on the information collated.

Each year group also has a parental surgery every half term when parents/carers are invited to drop in and discuss any concerns they have about their child. In addition to this the school arranges termly review meetings, alongside a student's Annual Review for any students with an EHC plan.

Have any staff received specialist training in SEND?

Our Secondary SENCo is currently completing the National Award for SEN Coordination.

We also ensure continued professional development of all staff:

- regular whole school inset and Twilight sessions to update staff about supporting students with SEND
- specialist SEND teacher to focus on phonics, spelling and comprehension skills
- specialist transition teachers
- weekly SEND team meeting and training to improving teaching and learning as well as support for SEND students
- SEND team attend training and meetings in curriculum areas and key stages
- weekly training for LSAs on target setting and reviewing progress of students with an EHC plan supported by Outreach workers

- outside agencies delivering training to staff on various aspects of students' needs and disabilities
- SEND staff have specific specialisms and responsibilities and work alongside external agencies

How is the school accessible to children with SEND?

Cecil Jones Academy is able to meet the needs of the majority of students with an additional educational need. The school is accessible for disabled students with the assistance of lifts to move between floors. There are also disabled toilets on each floor. Every corridor is clearly marked for all students. We have numeracy and literacy targeted support as well as a Transition class (for year 7) for specifically identified students. The SEND area is also accessible for a homework club at lunch-time and after school, which is in the SEND area, again this is accessible by a lift or stairs.

How will the school ensure that my child will be included in all activities at school, after school clubs and on school trips?

All students with an EHC plan are encouraged to participate in one after school activity in or outside of school. Each year group has activity clubs that are run throughout the week. All students with SEND are fully included in all activities, including school trips and visits. All risk assessments are completed and care plans are also put in place for vulnerable students. Identified students, where needed, are supported by LSAs in lessons. Where appropriate, students have access to various pieces of equipment: laptops, iPads, visualisers etc.

How will the school support my child to change classes and/or move on to a new school when they reach the appropriate stage(s)?

Cecil Jones staff conduct visits to neighbouring primary schools in order to meet and gather information from primary staff about students prior to them starting at Cecil Jones Academy. The SENCo will also attend a student's annual review in Year 6. There is an induction programme for all new students starting Year 7 at Cecil Jones. The induction programme includes a tour of the school and a taster day. If a child requires a longer transition,

this is also catered for.

The school provides advice and guidance to students regarding post 16 placements. If they have an EHC Plan then they will also receive support from the Careers Service. Visits are made to local colleges and students are helped make applications to college where college is the appropriate next step for them.

What support and training within the school is available to parents and carers?

All information about the school including SEND, support and general information can be found on the Cecil Jones Academy website. Parents are also able to access additional support and guidance to support a child who has SEND through SHIP -the Southend Children and Families Information Point website. In addition to this, our annual coffee morning is a great chance for parents to meet the specialist staff involved in supporting students with SEN.

Who can I contact for further information?

Secondary SENCO: Ms E Haken

In addition, you may contact your child's form tutor or Achievement Team Leader.