



School Admissions (Part 2)

Information to assist transfer of school placement

To be completed by the parent:

Student Details:			
Name of student:		Date of birth:	
Name of previous/ current school:			
Address of previous / current school:			

To be completed by the previous/current school

Attendance:	
Is the child still on roll?	Last date of attendance:
Attendance record for the last 2 years (or since admission) - please attach printout of attendance record and return with this form	
Are there any strategies in place to increase this child's attendance? If YES , please give details	YES / NO

Fixed Period Exclusions:

Date	No of Days	Reason

Permanent Exclusion:

Date	Reason

Special Needs:

School Action: YES/NO	School Action Plus: YES/NO	Statement: YES/NO	IEP: YES/NO

OTHER AGENCY INVOLVEMENT	
Is the student a Looked After Child? If YES, please provide the following details Local Authority: Social Worker Name: Social Worker Contact Details:	YES / NO
Are you aware of any other agency involvement e.g. Education Welfare, Youth Offending Services? If YES, please give details	YES / NO
Has a Common Assessment Framework (CAF) form been completed? If YES, please attach a copy if available.	YES / NO
Have any other strategies / services been considered or used? If YES, please give details	YES / NO

Attainment – National Curriculum Levels	
KS2 Maths Teacher Assessment Level:	Test Level:
KS2 English Teacher Assessment Level:	Test Level:
KS2 Science Teacher Assessment Level:	
KS3: Maths Teacher Assessment Level	KS3: English Teacher Assessment Level:
KS3: Science Teacher Assessment Level:	

Attainment: Current Levels/Grades:		
Please indicate the subjects currently being studied and the latest report level/grade for each one, alternatively please attach a copy of the student's latest report.		
English:	Maths:	Science:
French:	Spanish:	Other MFL:
Geography:	History:	Religious Education:
Art:	Drama:	Music:
Technology:	ICT:	Physical Education:
For Years 10 and 11 please list other subjects being studied:		
Any other information you feel may be useful		
Please provide contact details of the school representative completing this form:		
Name: Position:		
Telephone no: Email address:		

School Stamp here please