



Cecil Jones Academy – Further Information 2020-2021

The following information should be read in the knowledge that any Covid-19 restrictions in place will impact on our work e.g. students taking part in various sporting activities.

Cecil Jones Academy is part of the **Loxford School Trust**, the **Chair** of the **Academy Committee** of Cecil Jones Academy is **David Low**.

Safeguarding

The school has a detailed policy on Child Protection and Safeguarding. The school provides an environment in which children and young people feel safe, secure, valued and respected, feel confident and know how to approach adults if they are in difficulties. The school also raises the awareness of all teaching and non-teaching staff of the need to safeguard children and of their responsibilities in identifying and reporting possible cases of abuse or neglect and to be aware of signs of abuse in non-verbal children. The school promotes a caring, safe and positive environment through its PSCHE curriculum, helping children develop awareness of how to keep themselves safe, adopt a healthy lifestyle, including healthy eating and physical exercise – encouraging them to form positive friendships and relationships. Pastoral support is also provided via our Year Care Team staff who can often be the first point of contact for pupils/students.

Charging and Remissions Policy

The Committee Members have determined that a voluntary contribution will be levied from participants on school journeys and trips. If there are insufficient contributions the visit will not take place. However, no student will be prevented from participating due to a lack of contribution. If a visit is necessitated by an examination syllabus the student contribution is limited to the cost of board and lodging. No student will be prevented from participating in such a visit through lack of funds.

Sex Education Policy

The Committee Members have a detailed Sex Education policy. It is taught within the context of family life and values as part of the National Curriculum Science and the Personal, Social and Health Education. Parents wishing to withdraw their child from the non-statutory curriculum should contact the Headteacher in the first instance.

Religious Education

Religious Education is taught according to the syllabus written by RE Today Services and is licensed to Southend SACRE for use in the schools in Southend for 2018–2023. Copies are kept in the school and are available. RE encourages students to have confidence in their own beliefs and culture, as well as respecting the values and beliefs of others. Through RE pupils learn how to think through moral issues and learn empathy for others. Parents have the right to withdraw their children from RE

Lessons. Parents wishing to discuss withdrawal are asked to see the Headteacher and understand they are then responsible for providing religious education for their son/daughter in that time on the timetable.

Special Educational Needs

The school has a detailed policy on Special Educational Needs including a School information report which outlines the provision and support available to all students. All our SEND procedures are guided by the Special Educational Needs Code of Practice where we use the Graduated Approach to constantly assess and review all students' progress on a 6 week cycle whether they have an Education and Health Care Plan or not. Specific specialised targeted support is delivered to ensure all students' needs are addressed. This allows students to secure their foundation skills and develop their ability to reach their full potential both academically but also from a social mental health perspective. The school works in close partnership and is advised by specialized outreach services. Our SEND List is reviewed regularly and monitored through the school's provision map by the SENDCOs.

School website

For further information on our school please feel free to visit our website at www.ceciljonesacademy.net where you can find full and up to date information on school policies and the success of our students.

Homework/Independent Learning

Regular homework is vital in securing the very best results for our students. It consolidates work done in lessons and encourages the development of self-discipline and independent study. The amount of homework and level of independence given increases as students' progress through our school. To help develop independent learning skills for A Level and University study the nature of homework varies greatly and is dependent on the subject. All students have a diary planner in which to record their homework. If there are any concerns about either the quality or quantity of homework set, parents are encouraged to contact the Achievement Team leader for their year group.

Gifted and Talented

Enriching Learning - Lessons are crucial, but we believe that our students' experience should be more than just about lessons. We run an extensive extended schools programme throughout the year. Many students represent the school in various sporting events including football, netball, basketball and many other sports. The quality of coaching is high. There are also a variety of clubs and subject support programmes offered to students after lessons, during holidays and at weekends.

Meeting Individual Needs: Personalised Learning

We recognise that everyone is an individual and we aim to match the teaching that we provide to the learning needs of each student. In this way we aim to provide personalised learning, assisted by the latest technology, for every pupil.

Arrangements for Students with Disabilities and Special Needs

Cecil Jones is an inclusive school which admits students with disabilities and special needs on an equal basis with other students. Cecil Jones has installed lifts, disabled access ramps and wheelchair facilities. As a result, disabled students, including those in wheelchairs, have full access to the

curriculum. We have a successful special educational needs team and depending on need, students may receive additional support in the SEN base as well as in lessons. We have a particular specialism in dyslexia education and we work in partnership with parents.

Prefects

A group of students are nominated each year to undertake the challenging role of Prefects. They are ably supported by Subject Ambassadors in the sixth form. Prefects in Year 11 develop their own confidence and skills by undertaking wider duties and responsibilities. Following a whole school election, a Head Boy and Head Girl are elected from Year 12 each year to represent the school.

The Student Council

The Student Council is made up of representatives from each tutor group. The year group council meets monthly in order to discuss issues of interest and also to make suggestions for improvement to Cecil Jones Academy. Representatives from each year come together as our School Parliament which meets with senior staff, including the Headteacher, to discuss school wide issues.

School Term Dates and Holidays 2020-2021

Autumn Term 2020

Term		Half Term		Term		Christmas Holiday	
Start	Finish	Start	Finish	Start	Finish	Start	Finish
Wednesday 2nd September	Friday 23rd October	Monday 26th October	Friday 30th October	Monday 2nd November	Friday 18th December	Monday 21st December	Friday 1st January 2021

Spring Term 2021

Term		Half Term		Term		Easter Holiday	
Start	Finish	Start	Finish	Start	Finish	Start	Finish
Monday 4th January	Friday 12th February	Monday 15th February	Friday 19th February	Monday 22nd February	Friday 26th March	Monday 29th March	Friday 9th April

Summer Term 2021

Term		Half Term		Term		Summer Break	
Start	Finish	Start	Finish	Start	Finish	Start	Finish
Monday 12th April	Friday 28th May	Monday 31st May	Friday 4th June	Monday 7th June	Thursday 15th July	Friday 16th July	

Staff INSET Days

- Tuesday 1st September 2020
- Monday 30th November 2020

- Friday 16th July 2021
- Monday 19th July 2021
- Tuesday 20th July 2021

Bank Holidays:

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| • Friday 25 th December 2020 | Christmas Day |
| • Monday 28 th December 2020 | Boxing Day (Substitute Day) |
| • Friday 1 st January 2021 | New Year's Day |
| • Friday 2 nd April 2021 | Good Friday |
| • Monday 5 th April 2021 | Easter Monday |
| • Monday 3 rd May 2021 | Early May Bank Holiday |
| • Monday 31 st May 2021 | Spring Bank Holiday |
| • Monday 30 th August 2021 | Summer Bank Holiday |

Examinations

Students are currently entered for the following public examinations: GCSE, GCE A' levels, Vocational Exams. A charge will be levied in respect of examination entries for pupils where the school has prepared the pupil for the examination and it considers that for educational reasons the pupil should not be entered and the pupil's parent/carer wishes the pupil to be entered. In these circumstances, if the pupil subsequently passes the examination, the school will refund the cost. A charge will be levied where a pupil fails without good reason to complete the requirements of any public examination where the school paid or agreed to pay the entry fee. The charge levied above will be the cost of the examination entry, plus any applicable centre fee.

Healthy Eating

A range of healthy and nutritious meals is available daily from the Dining Hall and outside pod, including a wide variety of ethnic and dietary foods. The cafeteria is open for lunch.

Complaints Procedure

We pride ourselves on our high-quality customer care, but there may be occasions when parents are dissatisfied and wish to make a formal complaint. We respect your right to do so and ask that you follow the procedure available upon request. Any parent having a complaint regarding the school's implementation of the Curriculum should, in the first instance contact the Head teacher at the school, when they will be advised as to the procedure to be adopted. Informal concerns should be addressed to the relevant member of staff.

Financial Assistance

Further information in respect of financial assistance is available from the Finance Office. All enquiries will be dealt with in strict confidence. There will be a number of trips and visits as part of the curriculum each year. Parents will be invited to make voluntary contributions in order that such activities can be funded. Children from homes where financial difficulties exist will not be excluded in the event of financial hardship.